

**Letras**  
**Journal of Research of the Faculty of Art and Humanities**

**Instructions for Authors**

**Mission**

To publish research articles, bibliographic reviews, and research articles about humanistic studies national and international.

**Basic Information:**

*Letras* is a scientific research journal from San Marcos University's Faculty of Art and Humanities, whose aim is to publish scientific articles, bibliographic reviews, and opinion articles regarding to humanistic studies locally and internationally.

**1. Manuscript formal features**

Manuscripts should be:

- Original.
- Unpublished.

The manuscript authors contribute to its idea, organization and production; as well as being part of the manuscript's stage of development and consolidation process (bibliographic research, data input and interpretation of the results, drafting and review).

The submitted texts are reviewed by three anonymous experts before being published. Our revision system uses the services of external reviewers.

Manuscripts need to be done in Word for Windows; *Times New Roman*, 12 pts.; one and a half line spacing, margins: 2.5 cm. top and bottom, and 2.5 cm. left and right; no more than 20 pages according to the format indicated before.

A 500-dpi-resolution jpg or png format should be used in case the text includes graphics, figures, images, and maps.

The texts are required to be submitted in the following order:

- Article title, in Spanish and English, must be clear and concise including no more than 20 words.
- The name of the author or authors should be displayed in this order: surnames, first names, academic institution, ORCID and email.
- Abstracts in two languages, Spanish and English (including keywords in each language after each abstract); no more than 150 words are required.

- Keywords in both Spanish and English separated by a semicolon; a minimum of 2 and a maximum of 5.

## **2. Manuscript content**

- Introduction, background and aims, methods, materials used and sources.
- Results and discussions.
- Conclusions.
- Notes are to be included in a separate section before the bibliographic references not as footnotes.
- Bibliographic references (text explicit citation), APA format (American Psychological Association, 6<sup>th</sup>. Ed.).

## **3. Sections**

*Letras* journal includes these sections:

### **Studies**

- Research Articles
- Review Articles (State of the Art)
- Bibliographic research

No more than 26 pages are required according to manuscript guidelines.

### **Short Communications and Research advance**

These should have a relevant topic or work; with no more than 14 pages.

### **Journal of Journals**

This section deals with a review about peer reviewed journals locally and internationally in the area of Humanities.

### **Reviews**

These need to be informative and with no more than 3 pages. It is highly advisable to leave criticism and objections at the end of the book.

## **4. Citations and Bibliographic References**

Citations and Bibliographic References need to follow APA (American Psychological Association, 6<sup>th</sup>. ed.) guidelines. All citations are required to be included in the References at the end of the text under author's liability.

### **Citation in text**

- When mentioning a source: main surname, publishing date. For example: (Dolezel, 1999).
- A specific quote or text to be mentioned: main surname, publishing date and page number. For example: (Dolezel, 1999, p. 28).
- Citations with more than one author: (Gamarra, Uceda, & Gianella, 2011) or (Gamarra, Uceda, & Gianella, 2011, p. 123), whichever the case is.
- Brackets might be omitted in case of more than one author: Gamarra, Uceda and Gianella (2011) or Gamarra, Uceda and Gianella (2011, p. 123), whichever the case is.
- In case the author has a reference more than once but from the same year, alphanumerical order needs to be followed: (2006), (2006a), (2006b), etc.; For example: (Floridi, 2006), (Floridi, 2006a)

### **Bibliographic References**

#### **Books**

García Bedoya Maguiña, C. (2016). *El capital simbólico de San Marcos*. Lima: Pakarina.

Gamarra, R., Uceda, R., & Gianella, G. (2011). *Secreto profesional: análisis y perspectiva desde la medicina, el periodismo y el derecho*. Lima: Centro de Promoción y Defensa de los Derechos Sexuales y Reproductivos.

#### **Publications of the Author in the same year**

Floridi, L. (2006). Four challenges for a theory of informational privacy. *Ethics and Information Technology*, 8(3), 109-119. doi: 10.1007/s10676-006-9121-3.

Floridi, L. (2006a). Ética de la información: su naturaleza y alcance. *Isegoría*, (34), 19-46. doi: 10.3989/isegoria.2006.i34.2.

#### **Book with more than one edition**

García Bedoya Maguiña, C. (2017). *El capital simbólico de San Marcos* [2<sup>a</sup>. Ed.]. Lima: Pakarina.

#### **Chapter of a Book**

Allen, R. (2001). Cognitive Film Theory. En R. Allen & M. Turvey, *Wittgenstein, Theory and the Arts* (pp. 175-210). London: Routledge.

### **Publishers or Compilers**

Alperin, J. P., & Fischman, G., Eds. (2015). *Hecho en Latinoamérica: acceso abierto, revistas académicas e innovaciones regionales*. Buenos Aires: CLACSO.

### **Thesis**

Cajas Rojas, A. I. (2008). *Historia de la Biblioteca Central de la Universidad de San Marcos: 1923 a 1966*. (Tesis para optar por el grado de Magister en Historia), Universidad Nacional Mayor de San Marcos. Facultad de Ciencias Sociales, Lima. [http://cybertesis.unmsm.edu.pe/xmlui/bitstream/handle/cybertesis/2344/cajas\\_ra.pdf](http://cybertesis.unmsm.edu.pe/xmlui/bitstream/handle/cybertesis/2344/cajas_ra.pdf)

### **Journal Article**

Loza Nehmad, A. (2006). Y el claustro se abrió al siglo: Pedro Zulen y el Boletín Bibliográfico de la Biblioteca de San Marcos (1923-1924). *Letras*, 77(111-112), 125-149. <http://letras.unmsm.edu.pe/rl/index.php/le/article/view/9/9>.

### **Newspaper Article**

Martos, M. (1982, abril 11). Los periodistas y bibliotecarios mendigos. En *El Caballo Rojo: suplemento dominical. Diario de Marka*.

### **Digital Resources**

#### **Website**

American Library Association (2012). Questions and answers on privacy and confidentiality. <http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/qa-privacy>.

#### **Blog**

Matos Moreno, J. (2017, febrero 9). El mejor humor gráfico peruano del siglo XX se produjo en los años 80 [Blog]. El reportero de la Historia. Recuperado de <http://www.reporterodelahistoria.com/2017/02/lima-feb.html>.

#### **Video**

Sarmiento, S. (2016, marzo 30). Mario Vargas Llosa, 80 años de edad, rebelde y enamorado [Video]. Recuperado de <https://youtu.be/GIUJILRLYL4>.

## **5. Copyright**

All original publications, hard copy and digital, belong to San Marcos Faculty of Art and Humanities, in consequence, quotes sources are mandatory to be mentioned in any publishing.

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## **6. Ethics in Publishing**

*Letras* requires authors to adhere to the ethical standards required of researchers and scientific writing. Specifically, the journal requires all authors to adhere to the ethical standards as prescribed by the *Committee on Publication Ethics* (COPE).

## **7. Submission**

<http://revista.letras.unmsm.edu.pe/index.php/le>